

POLICY MANUAL	Ipswich School System FILE CODE: EEAE
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STUDENT TRANSPORTATION IN PRIVATE VEHICLES

School buses will be used for the transportation of students participating in cocurricular activities or extra curricular activities. However, when buses are not available or warranted, private vehicles may be used to transport students to or from school activities that fall within the academic day or extend the school day provided all the following conditions are met:

1. The activity has the approval of the principal, Superintendent or School Committee where required.
2. That the owner of a vehicle used to transport students be informed that their insurance coverage is the primary coverage in this instance. The insurance coverage of the school department is secondary in this instance.
3. The parents of students to be transported in this manner will be fully informed as to this means of transportation and will sign a statement to this effect. (See attached forms.)

In emergencies, principals, the SPED Director, field trip coordinators and/or supervisors may approve student transportation in private vehicles on a “one time basis” with an immediate written notice to the superintendent.

When finances permit, the school district will maintain secondary insurance for staff and parents that will increase the liability protection of the staff members and volunteers who transport students at district request.

Special Note: Student drivers who are on a six-month probationary Junior Operating License are not allowed to transport other young adults/students (other than siblings as defined by State Law) in their vehicle to any school event or trip.

Adopted: June 15, 1989

Reviewed by Policy Subcommittee 9/22/97

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TRANSPORTATION

(Other Vehicle)

My son/daughter _____ has permission to ride with a
fellow student _____ in his/her vehicle for (purpose)

_____.

Special Note: Student drivers who are on a six-month probationary Junior Operating License are not allowed to transport other young adults/students (other than siblings as defined by State Law) in their vehicle to any school event or trip.

Dates: _____

Parent/Guardian _____

Date _____

Field Trip Coordinator and/or Supervisor _____



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TRANSPORTATION

(Own Vehicle)

My son/daughter _____ has permission to drive his/her
own vehicle for the (purpose) _____.

I/we also give my son/daughter permission to transport equipment and/or another student
_____ in his/her vehicle.

Special Note: Student drivers who are on a six-month probationary Junior Operating License are not allowed to transport other young adults/students (other than siblings as defined by State Law) in their vehicle to any school event or trip.

Parent/Guardian _____

Date _____

Field Trip Coordinator and/or Supervisor _____