

POLICY MANUAL	IPSWICH PUBLIC SCHOOLS FILE CODE: GBK
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SMOKE-FREE SCHOOLS

The Ipswich School Committee believes that smoking represents a health and safety hazard which can have serious consequences for the smoker and non-smoker and the safety of the District. Because of the Committee's grave concern for the safety of the students, staff, and employees, the Committee hereby prohibits smoking by all staff, visitors, or guests in all school district buildings and on school grounds throughout the Ipswich School District as well as school-sponsored activities for students.

It is specifically directed that the smoking ban will be in effect 24 hours a day, seven days a week, and will apply to anyone present in school buildings and on school property, and at school-sponsored events for students.

For purposes of this policy, "smoking" will mean all uses of tobacco, including cigars, cigarettes, pipes and chewing tobacco.

The Committee hereby directs the superintendent of the district to adopt the necessary rules and procedures to ensure the enforcement and implementation of this policy.

It is understood that this policy will be in addition to existing regulations concerning the prohibition of smoking by students on school property and buses.

Legal Reference: M.G.L., Chapter 71, Section 37H, 1993

Adopted: March 21, 1991
Revision Adopted: September 2, 1993
Reviewed by Policy Subcommittee, 5/19/97

IPSWICH PUBLIC SCHOOLS
Ipswich, Massachusetts 01938

DATE: May 9, 1991
TO: Administrators
FROM: Richard F. Thompson, Superintendent
SUBJECT: ADMINISTRATIVE PROCEDURE – Smoking in School Buildings

Effective immediately, administrators are directed to use progressive discipline with regard to smoking in school buildings, i.e.:

First Offense: A verbal warning with a note explaining the policy, the fact that smoking in schools will not be tolerated, and making clear the expectation that any additional incidents will result in more serious disciplinary action.

Second Offense Disciplinary action ranging from a written reprimand and meeting with the principal, superintendent, and staff member through the possibility of short-term suspension, dependent on factors surrounding the breach of policy.

Third Offense: Possibility of extended suspension. Any additional suspensions may result in movements for dismissal.

In all cases, appropriate discretion should be employed by the administrator in determining the teacher's position, the facts of the case, and attempting to obtain any possible explanation from the teacher. However, this memoranda should be considered as a required action as defined by the School Committee's policy and any transgressions should not be ignored but should be dealt with in accordance with the policy.

cc: Ipswich School Committee