

IPSWICH PUBLIC SCHOOLS
Ipswich, Massachusetts 01938

September 2008

TITLE IX AND CHAPTER 622 GRIEVANCE PROCEDURE - STUDENTS AND PARENTS

The Ipswich Public Schools reaffirms its policy against discrimination related to race, color, sex, religion, national origin, or sexual orientation in the admissions, instructions, counseling or dismissal of students regarding any course or programs offered by the public schools and indicates its desire that each student be provided educational opportunities consistent with his/her aspirations and abilities as set forth in state and federal laws.

When a student feels there has been discrimination, he/she may file a grievance in accord with the following procedure or directly file the complaint with the Office of Civil Rights.

LEVEL I - PRINCIPAL

A student or parent shall present a written statement of charges to the principal of the school the student attends. A hearing will be held with the principal. All parties involved in the allegation of discrimination shall attend. The principal of the school shall communicate his/her decision to the aggrieved following the hearing. A copy of the decision shall be forwarded to Diana Minton, who is serving as Title IX Coordinator.

LEVEL II - CENTRAL OFFICE

If the matter is not resolved within seven days, the decision of the principal may be appealed to the Title IX Coordinator. A conference with the Title IX Coordinator and/or Superintendent of Schools shall be scheduled following receipt of the appeal. All parties involved in the Level I hearing shall attend. The decision of the Title IX Coordinator and/or Superintendent will be sent to the aggrieved student and the principal.

LEVEL III

If at the end of 14 days the matter remains unresolved, the aggrieved may submit an appeal in writing to the Chairperson of the School Committee. The School Committee shall meet with all concerned. The School Committee's decision will be sent to all parties within seven days following this meeting.